

HRPC co-sponsored Event Evaluation 2007-2008

Host of the Event:

Event Title:

Date:

Time:

Location:

Cost in detail:

Performer/Speaker/Agent

\$

Transportation

Lodging

Food (specify GDS or outside vendor)

Drinks

Decorations

Security

Others (list specifics)

Total cost of the event

\$

Total covered by organization

\$

Total covered by SGA

\$

Organizations that co-sponsored: Did you receive all IDT forms completed? ____

Name

Amount

1.

\$

2.

3.

4.

5.

Total Attendance:

Would you repeat the program Yes ____ No ____

Strengths of the program

Suggestions for next time

Tell us about a program organized by an organization other than yours for 2007-2008 that you attended. Remember that we have an expectation of our members supporting all events.

Attach a copy of the flyer and pictures

Thank you - HRPC